

Dear Sir & Madam,

**WELCOME** and thank you for choosing Lembong House for your residence in Jakarta. We are committed to provide you and your family a pleasant stay in our house.

Enclosed, please find some information that would be useful to you:

- Basic operation guide for your water supply system;
- Basic operation and maintenance of your swimming pool;
- Operating manual of your electrical appliances;
- Other useful numbers and addresses;
- Parking stickers for 2 cars;
- Location map of your complex;
- Tenants information (to be returned to our office ASAP)

If we could be of further assistance in making your stay more pleasant and comfortable, please feel

free to contact our staff in the office for problems you encounter with the house, i.e.:

- Phone : 7980239, 7980240, 7981463, 7992267, 7991411, 79196105
- Fax. : 79199360
- E-mail : [lembonghouse@cbn.net.id](mailto:lembonghouse@cbn.net.id)

We trust that you and your family will enjoy your second home with us and we wish you well and happy living at Lembong House.

Best regards,

Rendra I. Lembong M. Eng.