

***Re.: Cleanliness In Our Compound***

Dear Tenant,

There have been complaints lately regarding the cleanliness of our compound particularly in the garbage bin area, which effects the amount of animal visitors to our compound (rats, mongoose, etc.).

Starting next week, we will be modifying and repairing our garbage bin steel doors to ensure there are no gaps for animals to access. We will also be installing metal net to cover all curb openings in our compound street and to all drain control boxes at your house. Along with that, we would like to request your cooperation to ensure the followings are implemented:

1. All household garbage/rubbish has to be placed into plastic bags and sealed;
2. It is prohibited to dump and leave garbage bags in front of the garbage bin. All garbage bags have to be put inside the garbage bin (garbage bin is collected regularly twice a week) and assure the steel doors are re-closed properly;
3. All other garbage/rubbish has to be placed around the garbage bin area in front of your house (Asem II tenants, please place somewhere in front of the house), and can be collected by Constructa for Rp 100,000 per collection;
4. It is strictly prohibited to put and leave any kind of garbage in the compound area;
5. It is prohibited to dump any kind of food in the kitchen sink, drain control boxes, and gutters;
6. Please ensure any kinds of food is always placed in a container and enclosed.

Undoubtedly rodents and insects are part of life in the city of Jakarta, however, if we all work together and implement all the above, we will be able to minimize these un-welcome visitors to our compound.

At this time, we also would like to offer all our tenants a coordinated pest control (for rodents & insects) so that the whole compound can be treated at the same time for much better treatment effectiveness. We do realize that some of you have already contracted pest control company, however, treating each house at various different times only 'pushes' some of the rodents/insects from one house to another.

We have pre-selected a prominent pest & control company for regular monthly rodent & insect treatment for Rp 250,000 per treatment (plus 10% VAT). Please fill-in the attached form for your confirmation.

Thank you for your kind attention.

Sincerely,

Rendra I. Lembong, M. Eng